AH 105, 2 Credit Hours, Medical Terminology Course Syllabus

INSTRUCTOR:
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(618) 453 - 8889

OFFICE HOURS:
Location: College of Applied Science and Arts – 120B
Thursday: 9:00 a.m. – 11:00 a.m. & 1:00 p.m. - 3:00 p.m.
Friday: 8:30 a.m. – 9:00 a.m. & 12:00 p.m. – 3:00 p.m.

COURSE DESCRIPTION:

Medical Terminology. This course is an introduction to the study of medical language with a working knowledge of the most common word roots, prefixes and suffixes in medical terminology. Emphasis is placed on spelling, pronunciation, use of the medical dictionary and the Physician's Desk Reference (PDR), vocabulary building, common abbreviations and charting terms.

PREREQUISITES TO:

COURSE OBJECTIVES:

This course should develop an understanding in the following manner:

1. Demonstrate an understanding in medical terminology pertaining to components (prefixes, combining forms and suffixes)
2. Demonstrate an understanding to relate medical terminology to anatomical and physiological functions.
3. Demonstrate a proficiency in spelling and pronunciation of medical terms.
4. Demonstrate a understanding of how pathologic conditions relate to medical terminology
5. Relate medical terms to various systems of the body

TOPICAL OUTLINE:

<table>
<thead>
<tr>
<th>Topics</th>
<th>Percentages of Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>I.</td>
<td>Chapter 1: The Anatomy of Word Construction:</td>
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<tr>
<td>II.</td>
<td>Chapter 2: The Body as a Whole</td>
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<td>III.</td>
<td>Chapter 3: The Integumentary System</td>
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<td>IV.</td>
<td>Chapter 4: The Skeletal System</td>
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<td>V.</td>
<td>Chapter 5: Muscles and Tendons</td>
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<td>VI.</td>
<td>Chapter 6: Cardiovascular and Circulatory Systems</td>
</tr>
<tr>
<td>VII.</td>
<td>Chapter 7: The Blood, Lymphatic and Immune Systems</td>
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<td>VIII.</td>
<td>Chapter 8: Respiratory System</td>
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<td>IX.</td>
<td>Chapter 9: The Digestive System</td>
</tr>
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<td>X.</td>
<td>Chapter 10: The Nervous System and Mental Health</td>
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<tr>
<td>XI.</td>
<td>Chapter 11: Special Senses of the Eye and Ear</td>
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XII. Chapter 12: The Endocrine System
XIII. Chapter 13: The Urinary System
XIV. Chapter 14: The Male Reproductive System
XV. Chapter 15: The Female Reproductive System

TEXTBOOKS:
Required:

MEANS OF STUDENT EVALUATION

Tests (5) 50 points each 250 total points
Final Exam 100 points 100 total points
Quizzes (6) 10 points each 60 total points
Written Assignment 40 points 40 total points
Dictionary Assignments (5) 10 points each 50 total points

All Assignments Point Total: 500 total points

A = 90-100% (450 – 500 points)
B = 80-89% (400 - 449 points)
C = 70-79% (350 - 399 points)
D = 60-69% (300 – 349 points)
F = 0 – 59% (299 & below)

All quizzes and tests will have a 36 hour time window to complete the exam. Each day late will result in a 25% deduction for that particular exam. Homework assignments will be given a week to be turned in.

TENTATIVE SCHEDULE
A. Week 1 Chapter 1
B. Week 2 Chapter 2 Quiz 1 Dictionary Assignment 1
C. Week 3 Chapter 3 Test 1
D. Week 4 Chapter 4
E. Week 5 Chapter 5 Quiz 2
F. Week 6 Chapter 6 Test 2
G. Week 7 Chapter 7 Quiz 3
H. Week 8 Chapter 8
I. Week 9 Chapter 9 Test 3
J. Week 10 Chapter 10 Quiz 4
K. Week 11 Chapter 11 Quiz 5 Dictionary Assignment 4
L. Week 12 Chapter 12 Test 4
M. Week 13 Chapter 13 Written Assignment
N. Week 14 Chapter 14 Quiz 6 Dictionary Assignment 5
O. Week 15 Chapter 15 Test 5
P. Week 16 Finals Week Final Exam