COURSE NO., HOURS AND TITLE: MSFS 411 Funeral Service Internship - Embalming

COURSE DESCRIPTION

Students will be assigned to a University approved funeral home to be given the opportunity to learn embalming techniques by active participation in the preparation room under the direct supervision of a licensed embalmer. The student will perform or assist in the performance of those other duties required for the successful operation of a funeral facility. The course is 13 weeks in length beginning Wednesday, January 20, 2016 and ending Friday, April 22, 2016.

COURSE OBJECTIVE

Upon satisfactory completion of this course, the student shall be able to:

1. Select, locate and raise arteries and veins for the embalming operation;
2. Select the proper embalming chemicals and techniques for different types of embalming;
3. Function in the embalming room in a safe manner;
4. Embalm a dead human body; and
5. Complete appropriate reports and records.

TOPICAL OUTLINE:

The student shall actually participate in all embalming procedures under the direction of a licensed embalmer. During the course, the preceptor will provide the student with the opportunity for “hands-on” experience in the total embalming procedure. The student must demonstrate a proficiency of anatomy by locating and raising vessels at the sites normally used for injection and drainage during the arterial embalming procedure. Also, trocar guides must be demonstrated for proper cavity embalming. Procedures for proper posing of the features and restoration techniques must be demonstrated by the student. **Proper attire must be worn at all times during the embalming procedures.**

TEXTBOOK

Required:


COURSE CONTENT

1. Perform case analysis prior to the actual procedures in order to ascertain any problems that may occur and to determine specific procedures to be used.
2. Participate with appropriate safeguards.
3. Know and utilize the sites of possible arterial injection and drainage as per analysis of the individual case.
4. Be familiar with and use the appropriate instruments for the proper embalming procedures.
5. Be familiar with and use the appropriate chemical formulation for each deceased as determined by case analysis.
6. Raise appropriate vessels for injection and drainage and determine when the embalming procedure is successful.
7. Demonstrate special treatments for problems arising during the embalming operation.
8. Demonstrate appropriate concern for not only sanitation of the deceased, but for the embalmer and the physical facilities exposed to contamination during the embalming process.
9. Be able to demonstrate minimal skills learned to completely embalm a “normal” case and an autopsy case under the direct supervision of the preceptor.
10. Assist in cosmetizing, dressing, and casketing the deceased.
11. Be able to perform correct procedures related to cavity treatment during the embalming operation.

POLICIES:

Attendance: The preceptor will develop a schedule for the students participation. The student will be graded according to their attendance and punctuality.

Studying: Students are expected to read the Compend and study for the National Board Examination during the thirteen week internship.

Dress Code: All students while participating in the laboratory will don personal protective equipment. In addition, all students are expected to abide by the funeral home dress code as established by the preceptor.

Faculty Visit: I will be making a visit to everyone’s internship site once during the semester. It will not be during the University scheduled Spring break (March 12 – 20th, 2016. It is important that you be available at the funeral home to meet with me. It’s also important that you bring any completed reports with you to give to me. Please phone me if you are out on a funeral and tell me what time you will be back. I will send out e-mails about a week in advance and then call the day before I will be visiting.

Throughout the semester you will be responsible to complete quizzes on-line using D2L. The order of quizzes is as follows:

Week One - Accounting & Sociology
EVALUATION
Each student must correctly complete no less than 12 case reports on actual embalming experiences. Each report submitted for credit must be signed by the licensed person that supervised the funeral. The funeral director/embalmer license number must appear next to his/her signature. At the end of the thirteen weeks, the preceptor will evaluate the student on the internship experience on the Preceptor Evaluation Form.

The course grade is determined as follows:
Correct completion of funeral directing case reports 25%
Quizzes 45%
Preceptors evaluation 20%
Assessment Exam 5%
Personal/Professional Growth Assessment 5%

The grading scale will be:
100-92 earns you an A
91-83 earns you a B
82-75 earns you a C
74 and below earns you an F

If a student does not correctly complete at least 12 case reports he/she will receive an INC for the course.

NOTE:
When necessary the preceptor may appoint a licensed person from the funeral home to work with, approve, and sign case reports and assignments completed by the student during the internship.