COURSE NO. AND TITLE:

HCM 422-2 to 9 Health Care Management Internship

COURSE DESCRIPTION:

As an intern in a University approved healthcare facility, students will engage in activities related to the healthcare management field. Each student will perform duties as assigned to complete a managerial/analytical project useful to the organization. Report logs and performance evaluation required. Hours and credit to be arranged individually with course instructor and site supervisor. 1 credit hour=75 contact hours. A minimum of 150 contact hours required. No waiver of internship is permitted. No repeat of the course is allowed. Must have an internship site secured from HCM 421 prior to enrolling in HCM 422. End of program review and evaluation will be conducted. Restricted to HCM major with consent of Academic Advisor. Not for graduate credit.

PREREQUISITES TO: Completion of all HCM core courses with minimum grade of C.

TEXTBOOK: Current HCM 422 Internship Handbook

COURSE OBJECTIVES: Upon completion of this course, the student will be able to:

• Understand health care management activities/departments which comprise the typical health care facility
• An opportunity to observe and to interact with persons in health care management positions;
• An opportunity to gain practical experience in a specific area of health care and make a contribution to the sponsoring facility by completing project(s) assigned to them by the internship site supervisor; and
• Practice professionalism and develop new skills pertaining to various aspects of health care management and professional development.
• Produce a report demonstrating the student’s analytical and writing abilities.
• Appreciate other health care professions through Interprofessional Education observation.
• Follow detailed instructions without deviation, meet deadlines, take initiative to self-resolve problem issues, communicate in a professional manner in both written and verbal form, and exercise good time management skills and other managerial competencies.

COURSE DELIVERABLES (may vary based on instructor): Supervisor Reports, Weekly Logs, Interprofessional Education Report.

GRADING SCALE: Pass/Fail

LEARNING/ASSESSMENT METHOD(S): Feedback from Supervisor and Instructor, End of Course Grade.
TOPICAL OUTLINE:

Topics                                                                                                                     Percentages
I. Weekly Submissions                                                                                            50%
   a. Weekly Journals Documenting Daily Hours and Activities
   b. Weekly Timesheets
II. Evaluations and Reports                                                                            40%
   a. Evaluation of Intern Competencies
   b. Interprofessional Shadowing Reflections
III. Surveys                                                                                                                10%
   a. Student Evaluation of the Internship Experience
   b. Exit HCM Program Exit Survey