MASTER SYLLABUS

COURSE NO., HOURS, AND TITLE:  RAD536, 3, Administration and Supervision in Allied Health

COURSE DESCRIPTION:

This course provides students with an examination of the nature, function, and techniques of administration and supervision in medical departments. This is accomplished through case analyses and practice simulations of human problems in the healthcare organization and application of findings of behavioral science research to healthcare problems. Emphasis will be placed on the development of direction and leadership skills.

PREREQUISITE TO:

N/A

COURSE OBJECTIVES:

The primary objective of RAD536 is to instill in the student an understanding of the mechanisms utilized in administration and supervision, particularly in the fields of allied health (for instance medical imaging departments). This is accomplished through an integrated study of topics, case studies, and practice simulations of management problems. At the conclusion of the course, the student will be capable of:

1. Identifying common management problems;
2. Identifying and performing solutions to common management problems;
3. Differentiating various styles of leadership, the applicability of each, and the appropriate situations in which to use them;
4. Differentiating various issues that are specific to healthcare employees and their commensurate corrective actions.

TOPICAL OUTLINE:

<table>
<thead>
<tr>
<th>Topics</th>
<th>Percentage</th>
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<tr>
<td>I. Analysis of personality types</td>
<td>20%</td>
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<td>II. Case studies of scenarios and management problems, including resolution possibilities</td>
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<td>III. Study and analysis of behavioral science research in healthcare settings, particularly related to staffing and management issues</td>
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<td>IV. Interactive role-playing practice simulations of typical supervisory/management problems</td>
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TEXTBOOKS:

Required:


Recommended: