Instructor: Dr. Sandra Collins, Associate Professor and Program Director
Office: Room 122, CASA
Phone: 618-453-8802 – Voice mail is not permitted.
Email: skcollin@siu.edu
Office Hours: Monday/Wednesday 10:00 – 11:00 am and 12:15-2:00 pm
Tuesday/Thursday 10:15 – 11:00 am
Meetings are by appointment only during the posted timeframes. Email the instructor and arrange a meeting.
*Office Hours are subject to change without notice at the instructor’s discretion.

Note: No cell phones, no laptops, no cameras or other recording devices are allowed to be used in the classroom. Violations will result in being removed from class and/or a letter deduction from the total points earned at the end of the semester.

COURSE DESCRIPTION: This course is a study of the major components which comprise the U.S. health care system. This course will focus primarily on basic terminology, history, settings, personnel, utilization of service, and managerial epidemiology. Restricted to SAH major, HCM majors/minors.

PREREQUISITES TO: Restricted to SAH major, HCM majors/minors.


COURSE OBJECTIVES:
- Identify the essential components of an effective health services delivery system.
- Compare and contrast the philosophical underpinnings of market justice and social justice approaches to health services delivery.
- Critically compare and contrast the U.S. health services system with those from other countries.
- Outline the major legislative milestones in the evolution of the American Health Care System.
- Describe major indicators of the health status of the US population.
- Identify and describe the major settings for the delivery of health services in the US.
- Identify and describe the major providers of health services in the US.
- Discuss the influence of technology on the delivery of health services in the US.
- Discuss ethical considerations of information management in a health services delivery system.
- Identify and describe the major funding mechanisms for health services in the US.
- Discuss current issues in access, cost and quality of health care.
- Discuss the role of government in the US health services.
- Explain how major components of the system are interrelated and impact the delivery of health services in the US.
Discuss the status of health care reform in the US.
Perform a scientific literature search, read selected articles and critique them.
Write a quality annotated bibliography using APA format.
Develop/foster skills working as a group, with other members of the class.

**GRADING SCALE:** 1000-900=A, 899-800=B, 799-700=C, 699-600=D, 599-0=F

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
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<tbody>
<tr>
<td>Pre-test</td>
<td>100</td>
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<tr>
<td>Quizzes 10 @ 70</td>
<td>700</td>
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<tr>
<td>Assignments 5 @ 10</td>
<td>50</td>
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<tr>
<td>Post –Test</td>
<td>100</td>
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<tr>
<td>Final Exam</td>
<td>50 – Comprehensive Exam. See attached agenda for date of final exam or registrar.siu.edu/pdf/examspring16.pdf</td>
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**Total Possible Points = 1000**

**ASSIGNMENTS, QUIZZES & TESTS:**

- Students are expected to turn in college level work which is free from grammatical errors. Points will be deducted for violations. Repeated violations will result in a letter deduction of the student’s final grade.
- All assignments are to be typed – no handwritten assignments will be accepted.
- **NO** late assignments will be accepted without **PRIOR APPROVAL** from the instructor. This is a management related degree and deadlines are a serious issue in the healthcare field. **Again, NO late assignments will be accepted.** Watch due dates and times closely. Prior approval is defined as 48 hours before the assignment is due. Requests should be sent to skcollin@siu.edu **BEFORE** the 48 hour deadline. The instructor will respond back to the student via email with an approval or denial. All coursework is due in Central Standard Time (CST).
- Any chat room or chat/discussion time assigned whereas points are given CANNOT be made up if missed.
- All assignments/tests/quizzes MUST BE sent/completed through the D2L system assignment (Dropbox) section unless otherwise instructed. **Do not** send them via the instructor’s email unless the instructor advises you to do so. They will not be accepted via email for any reason without prior written permission.
- Tests/assessments, if applicable, will only be given on the scheduled test days. **NO** early exams or make-up tests will be given except for those rare exceptions outlined by the University.
- This instructor does not give incompletes as a final grade. Don’t ask.
- All assignments must be submitted in a **Word document (.doc or .docx)**. Nothing else will be accepted. If I can’t open the document, I can’t grade it. Therefore, the student will receive a zero. No second submissions allowed. All assignments must be submitted through D2L unless otherwise instructed.
- Quizzes and/or Tests may be located on D2L, may be given in class, or may be given as a take-home work. This is at the instructor’s discretion and will be announced in class.
Although dates may be scheduled in the agenda, the instructor may move them to other dates and administer them unannounced (aka: pop-quizzes). Students should read the textbook and be prepared at all times. When quizzes or tests are on D2L they can only be submitted through the D2L system. Do NOT email them to the instructor. Quizzes and tests are timed when they are in D2L. Once students begin the quiz or test in D2L they must complete it in that setting. To save valuable time, students should read the chapter the quiz pertains to first so they can answer the questions more readily. Quizzes and tests given in class are also timed and must be completed and turned in prior to the end of that class session.

ATTENDANCE: Attendance is mandatory. Students are to sign the designated sheet when coming in to class. Signing in for other students is considered academic dishonesty and will result in an F being given in the class. Late is the same as absent. Students cannot sign the sign in sheet once it has been collected. 20 points will be deducted from each absence, regardless of the reason, so students should be very cautious about missing class because it will impact the final course grade. Signing in and leaving (not staying for class) is considered absent. The 20-point attendance deduction will be taken if a student signs in then leaves along with 20 more points deducted for lack of professionalism. Students who need to leave class early must notify the instructor via email 24 hours in advance to avoid points being deducted for such.

LATE REGISTRATION: Registering late is not a suitable excuse to request an extension on coursework. Late work is not accepted for any reason. If the student registers late, they do so while understanding there may be assignments/test/quizzes etc. that they may have missed and therefore will receive a zero for those items. This includes if the student is waiting on the required textbook. Late submissions will not be allowed due to not having the textbook on time.

D2L ACCESS AND PROFICIENCY: Each student will require access to D2L system. Students are required to assure access is obtained PRIOR to the first week of class. Students will use the D2L system extensively in this course. However, this is NOT a class that teaches D2L to students. The student is expected to invest their own time becoming comfortable and knowledgeable of D2L. Students who are not proficient with D2L should NOT take this online course.

TECHNICAL PROBLEMS: The instructor CANNOT aid students with technical problems such as computer compatibility, inability to access D2L, or failure to submit assignments or quizzes. Students are directed to contact the D2L administrator at 618-453-1016 with technical problems or questions. It is highly recommended that students do their first assignment, quiz, or test early enough so that problems can be resolved prior to missing deadlines. Late work will not be accepted due to technical problems unless it is a system failure on the part of SIUC.

STUDENT CONDUCT CODE: It is each student's responsibility to know and comply with the SIUC Student Conduct Code and any policies referenced therein. Student Conduct Code, Southern Illinois University Carbondale. Professionalism is expected at all times! Some of the issues covered in this class are sensitive in nature and respect for individual perspectives will be expected. Students demonstrating inappropriate classroom behavior will be subject to a
deduction of points and/or being removed from the class. Some violations of classroom professionalism include but are not limited to:

- Being late with assignments or class discussion
- Use of foul or inappropriate language
- Being unprepared for the course: Example – no textbook, computer not accessible, failure to provide instructor with email.
- Being disrespectful of the opinions of others
- Not following directions outlined in syllabus
- Falsifying any records or classroom submissions sheets
- Displaying an argumentative and uncooperative attitude
- Inability to follow directions as listed on the syllabus and/or discussed in class.
- For a complete list, see the SIUC Student Code of Conduct accessible online at www.siu.edu.

- Academic dishonesty - Students may be subject to disciplinary proceedings resulting in an academic penalty or disciplinary penalty for academic dishonesty. Academic dishonesty includes, but is not limited to, cheating on a test, plagiarism, or collusion. Please see more information regarding academic dishonesty at www.siuc.edu.

**TOPICAL OUTLINE:**

<table>
<thead>
<tr>
<th>Topics</th>
<th>Percentages</th>
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<tbody>
<tr>
<td>I. A Distinctive of Health Delivery System</td>
<td>10%</td>
</tr>
<tr>
<td>II. Key Clinical Actors</td>
<td>10%</td>
</tr>
<tr>
<td>A. Nursing</td>
<td></td>
</tr>
<tr>
<td>B. Pharmacy or others</td>
<td></td>
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<tr>
<td>III. Health Care Environment</td>
<td>10%</td>
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<tr>
<td>A. Access Trends</td>
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<tr>
<td>IV. Financing Health Services</td>
<td>20%</td>
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<tr>
<td>A. Medicare</td>
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<td>B. Medicaid</td>
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<tr>
<td>C. Managed Care</td>
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<tr>
<td>D. Private Health Insurance</td>
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<tr>
<td>V. Medical Technology</td>
<td>10%</td>
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<tr>
<td>A. E-Health</td>
<td></td>
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<tr>
<td>B. Internet</td>
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<tr>
<td>VI. Pharmaceuticals</td>
<td>10%</td>
</tr>
<tr>
<td>A. Health Equipment</td>
<td></td>
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<tr>
<td>VII. Public Health, Promotion &amp; Wellness</td>
<td>20%</td>
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<tr>
<td>A. Physician Services</td>
<td></td>
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<tr>
<td>B. Ambulatory Services</td>
<td></td>
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<tr>
<td>VIII. Hospital &amp; Health Services</td>
<td>10%</td>
</tr>
<tr>
<td>A. Nursing, Intensive Care &amp; Emergency Services</td>
<td></td>
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</tbody>
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*Note: Syllabus, agenda, assignments, tests, and all course deliverables or activities are subject to changes at the discretion of the instructor.*
EMERGENCY PROCEDURES: Southern Illinois University Carbondale is committed to providing a safe and healthy environment for study and work. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the SIUC Emergency Response Plan and Building Emergency Response Team (BERT) program. Emergency response information is available on posters in buildings on campus, available on BERT's website at www.Bert.siu.edu, Department of Safety's website www.dps.siu.edu (disaster drop down) and in Emergency Response Guideline pamphlet. Know how to respond to each type of emergency.

Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. **It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency.** The Building Emergency Response Team will provide assistance to your instructor in evacuating the building or sheltering within the facility.

ADA STATEMENT FOR STUDENTS REQUIRING SPECIAL ACCOMMODATIONS: As per 504 of the Vocational Rehabilitation Act of 1973 and the American Disabilities Act (ADA) of 1990, if accommodations are needed, inform the instructor or program advisor as soon as possible.
SAFETY AWARENESS FACTS AND EDUCATION

Title IX makes it clear that violence and harassment based on sex and gender is a Civil Rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, etc. If you or someone you know has been harassed or assaulted, you can find the appropriate resources here: http://safe.siu.edu

SALUKI CARES

The purpose of Saluki Cares is to develop, facilitate and coordinate a university-wide program of care and support for students in any type of distress—physical, emotional, financial, or personal. By working closely with faculty, staff, students and their families, SIU will continue to display a culture of care and demonstrate to our students and their families that they are an important part of the community. For Information on Saluki Cares: (618) 453-5714, or siucares@siu.edu, http://salukicares.siu.edu/index.html

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INCLUSIVE EXCELLENCE

SIU contains people from all walks of life, from many different cultures and sub-cultures, and representing all strata of society, nationalities, ethnicities, lifestyles, and affiliations. Learning from and working with people who differ is an important part of education as well as an essential preparation for any career. For more information please visit: http://www.inclusivexcelsiune.siu.edu/

LEARNING AND SUPPORT SERVICES

Help is within reach. Learning support services offers free tutoring on campus and math labs. To find more information please visit the Center for Learning and Support Services website:

Tutoring: http://tutoring.siu.edu/
Math Labs http://math.siu.edu/courses/course-help.php

WRITING CENTER

The Writing Center offers free tutoring services to all SIU students and faculty. To find a Center or Schedule an appointment please visit http://write.siu.edu/

AFFIRMATIVE ACTION & EQUAL OPPORTUNITY

Our office's main focus is to ensure that the university complies with federal and state equity policies and handles reporting and investigating of discrimination cases. For more information visit: http://diversity.siu.edu/

Additional Resources Available:

SALUKINET: https://salukinet.siu.edu/cp/home/displaylogin

ADVISEMENT: http://advisement.siu.edu/

PROVOST & VICE CHANCELLOR: http://pvcaap.siu.edu/

SIU ONLINE: http://online.siu.edu/

Spring 2016 R.O'Rourke