COURSE SYLLABUS

COURSE NO., HOURS AND TITLE: DH 413-2 Dental Hygiene Seminar

COURSE INSTRUCTOR: Charla Lautar, RDH, PhD

OFFICE HOURS: Office: Room C0128/ASA Building, Wing C
Office Hours: M 9:-10:00, 1:-2:00; W 10:-12:00, R 3:-5:00
or by appointment
Telephone: office (618) 453-7298; home (618) 998-0770
Fax: (618) 453-7020
E-mail: cjlautar@siu.edu

MEETING TIMES AND LOCATION: Lecture: two hours weekly, Monday 10:00-11:50
Location: ASA Rm 14
Course date: August 24 to December 18, 2015

ACADEMIC HONESTY: All students are expected to adhere to a strict code of academic honesty. Academic dishonesty will be addressed according to the “Policies and Procedures Applicable to Academic Dishonesty” as stated in the “Important Information for Students, Faculty, & Staff” booklet.

From the “Student Conduct Code”, section II, article A:

Acts of Academic Dishonesty:

1. Plagiarism, representing the work of another as one’s own work;
2. Preparing work for another that is to be used as that person’s own work;
3. Cheating by any method or means;
4. Knowingly and willfully falsifying or manufacturing scientific or educational data and representing the same to be the result of scientific or scholarly experiment or research;
5. Knowingly furnishing false information to a university official relative to academic matters;
6. Soliciting, aiding, abetting, concealing, or attempting conduct in violation of this code.

Sanctions will be imposed for violations of this policy in accordance with the Student Conduct Code. A copy of the “Important Information for Students, Faculty & Staff” booklet can be obtained from the Office of the Vice Chancellor for Student Affairs, Mailcode 4308, Southern Illinois University, Carbondale, IL 62901-4308.

Dental Hygiene Specific Academic Dishonesty System: If a student is involved in any acts of academic dishonesty, they will be disciplined. The disciplinary action will be decided by the faculty for the course as well as the Program Director for Dental Hygiene. The disciplinary action will also be documented in the students’ permanent file. The student will sign a form that states they understand and agree with discipline.

ADA ACCOMODATIONS: If any student needs special services please contact the instructor or
Disabled Student Services/University Support Services (453-5738).

EMERGENCY PROCEDURES: Southern Illinois University Carbondale is committed to providing a safe and healthy environment for study and work. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the SIUC Emergency Response Plan and Building Emergency Response Team (BERT) program. Emergency response information is available on posters in buildings on campus, available on bert’s website at www.Bert.siu.edu, Department of Safety’s website www.dps.siu.edu (disaster drop down) and in Emergency Response Guideline pamphlet. Know how to respond to each type of emergency.

Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency. The Building Emergency Response Team will provide assistance to your instructor in evacuating the building or sheltering within the facility.

COURSE DESCRIPTION (taken from the 2015-2016 Undergraduate Catalog):
This course is designed to assist senior dental hygiene students in preparing for the credentialing examinations and the other procedures required for obtaining a dental hygiene license. Course content will include review of dental hygiene curriculum content and requirements for licensure. Prerequisites: DH 355.

PROGRAM COMPETENCIES:
C.2 Adhere to state and federal laws, recommendations, and regulations in provision of oral health care.
C.3 Use critical thinking skills and comprehensive problem-solving to identify oral health care strategies that promote patient health and wellness.
C.6 Continuously perform self-assessment for lifelong learning and professional growth.

COURSE OBJECTIVES: 
Upon completion of this course, the student will be able to:

1. complete (without error) the application process for the National Dental Hygiene Board Examination and for the regional practical board examination he/she will be taking.
2. complete (without error) the application process for licensure in the state/s in which he/she wishes to be registered.
3. read and comprehend the instruction manuals for the credentialing examinations.
4. select the ideal patient to submit for the practical examination by applying the selection criteria stated in the instruction manual.
5. develop a time management matrix and study plan to facilitate maximum benefit from his/her board review.
6. successfully complete the outcomes assessment examination.
7. successfully complete the mock National Dental Hygiene Board Examination.
8. develop an efficient method for integrating various components of dental hygiene theory, as presented in the dental hygiene curriculum, into practice.

COURSE OUTLINE:

<table>
<thead>
<tr>
<th>Topics</th>
<th>Percentages</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Preparation for the National Dental Hygiene Board Examination</td>
<td>50%</td>
</tr>
<tr>
<td>A. Reviewing course curriculum content</td>
<td></td>
</tr>
<tr>
<td>B. Preparing application for NDHBE</td>
<td></td>
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<tr>
<td>II. Preparation for the regional board examinations</td>
<td>20%</td>
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<tr>
<td>III. Preparing application for licensure</td>
<td>10%</td>
</tr>
<tr>
<td>IV. Organizational strategies</td>
<td>10%</td>
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<tr>
<td>V. Mock board and outcome assessment examinations</td>
<td>10%</td>
</tr>
</tbody>
</table>

TEXTBOOK:

Required:


ATTENDANCE POLICY:
Attendance is mandatory and students are expected to attend all classes. If students are sick or need to be excused from class, they must notify the instructor. Makeup quizzes and other assignments will be at the discretion of the instructor and treated individually. Students must be attentive to receive their participation points. Students will be asked to leave class because of excessive talking, disrespecting classmates or other disruptions; student participation points will be forfeited. Disruptions include coming late to class and collecting belongs before class is over.

COURSE DELIVERY/METHODOLOGY:
The course will consist of, but not limited to: lectures; guest presentations; case studies; sample exams; mock boards (clinical and written); program assessment exams; state practice act comparisons; application procedures for NDHBE, regional clinical boards and state licensure; in-class activities; and on-line assignments.
**GRADING:**

*How the final grade is calculated:*

- Mock Clinical Board: 20 pts
- Completion of Draft Licensure Application: 10 pts
- Practice Act Comparison: 10 pts
- Completion of Assessment Exam A & B: 20 pts
- Final Reflection Paper: 20 pts
- Participation: 10 pts
- Quiz/Test and other assignments: 10 pts

**Total Points: 100 pts**

Students will be expected to obtain copies of peer-reviewed articles from Morris Library or the internet for use in course assignments.

*Practice act comparison* contrasts Illinois State Practice Act with one of another state. Students will select a state at the beginning of the semester, research the practice of dental hygiene in that locale, and present a short summary (based on 3 similarities and 3 differences, or interest areas).

*Mock clinical board* will be conducted to simulate Commission on Dental Competencies Assessments examination (formerly NERB). This will be held on October 22, 2015.

*Final exam* will be held on December 16th at 10:15. Students are expected to have completed both parts (A & B) of the Dental Hygiene Assessment exam and to write a reflection paper on their own individual assessment and study plan.

*Participation* is expected. Students will need to read the chapters and other assignments before coming to class. Participation points (10%) include attendance, attitude, and other *in-class* assignments. Students must be attentive to receive their participation points. Students will be asked to leave class because of excessive talking, disrespecting classmates or other disruptions; student participation points will be forfeited. Disruptions include coming late to class and collecting belongs before class is over. How can one participate if one is not physically and mentally present?

*Licensure application* will be completed in draft form. Students will decide a state they wish to practice and complete forms to determine what documents they need to be licensed.

*Assignments and quizzes/tests* will be both surprise and announced, in-class and take-home. Tests will cover reading assignments and guest presentations.

*Assessment Exams A & B* will be available on D2L and must be taken between November 23 and December 14.

**Grading scale:**

- 90-100% or 90-100 points = A
- 80-89% or 89-80 points = B
- 70-79% or 79-70 points = C
- 69% or below 69 points = F students must repeat the course
MINIMUM GRADE REQUIREMENT:

Students must pass this course with a “C” or better to graduate from the Dental Hygiene Program. If a “C” is not earned, the student must retake the course.

INSTRUCTIONAL OBJECTIVES: Mastery of the following instructional objectives will lead toward mastery of SIU Dental Hygiene Program Core Competencies. Describe procedures necessary to obtain dental hygiene licensure. (M)

1. Participate in a mock/simulated regional clinical board including (but not limited to) completing paper work, selecting patient, following protocol, and treating patient. (M)

2. Describe the NBDHE application procedures, question format, topics covered, test preparation, and other guidelines. (M)

3. Complete Parts A and B of Dental Hygiene Assessment Exam (M)

4. Schedule appointment for mock Pearson VUE. (I)

5. List and review curriculum course contend deficiencies (R)
<table>
<thead>
<tr>
<th>Class Date</th>
<th>Class Topic</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 24</td>
<td>Syllabus; NBDHE, Regional Clinical Boards; Licensure, State Practice Acts, Board Reviews</td>
<td>Read NBDHE Guidelines</td>
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<tr>
<td>August 31</td>
<td>Guest Presenters&lt;br&gt;Mrs. Bri Borvan and others</td>
<td>Darby &amp; Walsh, chapter 1</td>
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<tr>
<td>September 7</td>
<td>Labor Day</td>
<td>No Class</td>
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<tr>
<td>September 14</td>
<td>Microbiology, Dr. Fix, Chair, Micro Dept</td>
<td></td>
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<tr>
<td>September 21</td>
<td>Dental Materials &amp; others</td>
<td>Bring DM textbook</td>
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<tr>
<td>September 28</td>
<td>Tooth Morphology &amp; others</td>
<td>Darby &amp; Walsh, chapter 16</td>
</tr>
<tr>
<td>October 5</td>
<td>Radiology Review, Ms. Jennifer Sherry</td>
<td>Darby &amp; Walsh, pg 339-345</td>
</tr>
<tr>
<td>October 12</td>
<td>Fall Break</td>
<td>No Class</td>
</tr>
<tr>
<td>October 19</td>
<td>Board Preparation Finalized</td>
<td>Mock Clinical Board</td>
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<td>October 22</td>
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<td></td>
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<tr>
<td>October 26</td>
<td>Practice Acts &amp; Licensure</td>
<td>Comparison Due</td>
</tr>
<tr>
<td>November 2</td>
<td>Practice Acts &amp; Licensure (Continued)</td>
<td>Draft of Licensure Application</td>
</tr>
<tr>
<td>November 9</td>
<td>Students’ Choice</td>
<td></td>
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<tr>
<td>November 23</td>
<td>Dr. Danna Cotner</td>
<td>Darby &amp; Walsh, chapter 14</td>
</tr>
<tr>
<td>November 30</td>
<td>Ms. Jennifer Meyer</td>
<td></td>
</tr>
<tr>
<td>December 9</td>
<td>Assessment Exam A &amp; B</td>
<td></td>
</tr>
<tr>
<td>December 16</td>
<td>Final Exam</td>
<td>Wednesday 10:15-12:15</td>
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</tbody>
</table>
Syllabus Attachment

Fall 2015

http://pvcaa.siu.edu/

IMPORTANT DATES *
Semester Class Begins ............................................. 08/24/2015
Last day to add a class (without instructor permission) ........ 08/30/2015
Last day to withdraw completely and receive a 100% refund .... 08/06/2015
Last day to drop a course using SakaiNet ........................ 11/01/2015
Last day to file a diploma application (for name to appear in Commencement program) ......................................................... 09/18/2015
Final examinations ................................................... 12/14–12/18/2015

Note: For outreach, intern, and short course drop/add dates, visit Registrar’s Academic webpage: http://registrar.siu.edu/

FALL SEMESTER HOLIDAYS
Labor Day Holiday 09/07/2015
Fall Break 10/10–10/15/2015
Veterans Day Holiday 11/11/2015
WITHDRAWAL POLICY - Undergraduate only
Students who officially register for a session may not withdraw merely by the stopping of attendance. An official withdrawal form needs to be initiated by the student and processed by the University. For the proper procedures to follow when dropping classes and when withdrawing from the University, please visit http://registrar.siu.edu/pdf/sundocatalog1313.pdf

INCOMPLETE POLICY - Undergraduate only
An INC is assigned when, for reasons beyond their control, students engaged in passing work are unable to complete all course assignments. An INC must be charged to a completed grade within one semester following the term in which the course was taken, or graduation, whichever occurs first. The student shall complete the course within the time period designated, that is, by no later than the end of the semester following the term in which the course was taken, or graduation, whichever occurs first, the incomplete will be converted to a grade of F, and the grade will be computed in the student's grade point average. For more information please visit: http://register.siu.edu/grades/incomplete.html

REPEAT POLICY
An undergraduate student may, for the purpose of raising a grade, enroll in a course for credit no more than twice (two total enrollments) unless otherwise noted in the course description. For students receiving a letter grade of A, B, C, D, or F, the course repetition must occur at Southern Illinois University Carbondale. Only the most recent (last) grade will be calculated in the overall GPA and count toward hours earned. See full policy at http://register.siu.edu/pdf/sundocatalog1314.html

GRADUATE POLICIES
Graduate policies often vary from undergraduate policies. To view the applicable policies for graduate students, please visit: http://gradschool.siu.edu/about-mis/grad-catalog/index.html

DISABILITY POLICY
Disability Support Services provides the required academic and programmatic support services to students with permanent and temporary disabilities. DSS provides centralized coordination and referral services. To utilize DSS services, students must come to the DSS to open cases. The process involves interviews, reviews of student-supplied documentation, and completion of Disability Accommodation Agreements. http://disabilityservices.siu.edu/

PLAGIARISM CODE

MORRIS LIBRARY HOURS
http://www.lib.siu.edu/about

SAFETY AWARENESS FACTS AND EDUCATION
Title IX makes it clear that violence and harassment based on sex and gender is a Civil Rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, etc. If you or someone you know has been harassed or assaulted, you can find the appropriate resources here: http://safe.siu.edu

SALUKI CARES
The purpose of Saluki Cares is to develop, facilitate and coordinate a university-wide program of care and support for students in any type of distress—physical, emotional, financial, or personal. By working closely with faculty, staff, students and their families, SIU will continue to display a culture of care and demonstrate to our students and their families that they are an important part of the community. For Information on Saluki Cares: (618) 545-5714, or scincare@siu.edu, http://salukicare.siu.edu/index.html

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INCLUSIVE EXCELLENCE
SIU contains people from all walks of life, from many different cultures and sub-cultures, and representing all strata of society, nationalities, ethnicities, lifestyles, and affiliations. Learning from and working with people who differ is an important part of education as well as an essential preparation for any career. For more information please visit: http://www.inclusivesuccess.siu.edu/

LEARNING AND SUPPORT SERVICES
Help is within reach. Learning support services offers free tutoring on campus and math labs. To find more information please visit the Center for Learning and Support Services website: Tutoring: http://tutoring.siu.edu/
Math Labs: http://tutoring.siu.edu/math_tutoring/index.html

WRITING CENTER
The Writing Center offers free tutoring services to all SIU students and faculty. To find a Center or Schedule an appointment please visit: http://write.siu.edu/

AFFIRMATIVE ACTION & EQUAL OPPORTUNITY
Our office’s main focus is to ensure that the university complies with federal and state equity policies and handles reporting and investigating of discrimination cases. For more information visit: http://diversity.siu.edu/

Additional Resources Available:
SALUKINET: https://salukinet.siu.edu/ep-home/displayLogin
ADVISEMENT: http://advisement.siu.edu/
SIU ONLINE: http://online.siu.edu/

Fall 2013 R.O. Rosleke
Comparison of Illinois Practice Act with another state

1. What is the definition of *dental hygienist*?
   
   Illinois: 
   Other: 

2. What are the various levels of supervision? Under what conditions?
   
   Illinois: 
   Other: 

3. How many credits or hours are needed for continuing education per year?
   
   Illinois: 
   Other: 

4. What are requirements for licensure? National exam? Clinical exam?
   
   Illinois: 
   Other: 

5. Name three items that are similar to Illinois (not mentioned above).
   a) 
   b) 
   c) 

6. Name three items that are different from Illinois (not mentioned above).
   a) 
   b) 
   c) 

7. Name three items that are interest that you found interesting?
   a) 
   b) 
   c)