COURSE NO. AND TITLE: DH 401-2 Dental Hygiene Practicum

COURSE INSTRUCTOR: Charla Lautar, RDH, PhD
Professor

OFFICE HOURS: Office: ASA Room C0137
Office Hours: T 8:00-9:00, 3:00-5:00; F 8:00-10:00, 1:00-2:00;
or by appointment
Telephone: office (618) 453-7298; home (618) 998-0770
Fax: (618) 453-7020
E-mail: cjlautar@siu.edu

MEETING TIMES AND LOCATION: Fridays 10:00-11:50, ASA Room 14
Final Exam: Wednesday, May 11, 2016, 10:15-12:15

ACADEMIC HONESTY: Students are expected to adhere to the policies regarding academic dishonesty and plagiarism, found in the latest edition of the SIUC Student Conduct Code [http://policies.siu.edu/documents/StudentConductCodeFINALMay32011.pdf](http://policies.siu.edu/documents/StudentConductCodeFINALMay32011.pdf) and [http://studentlife.siu.edu/policies_resources/resources.html](http://studentlife.siu.edu/policies_resources/resources.html). All students are expected to adhere to a strict code of academic honesty. Academic dishonesty will be addressed according to the “Policies and Procedures Applicable to Academic Dishonesty” as stated in the Important Information for Students, Faculty, & Staff booklet.
From the Student Conduct Code, section II, article A:

Acts of Academic Dishonesty: Plagiarism, representing the work of another as one’s own work; Preparing work for another that is to be used as that person’s own work; Cheating by any method or means; Knowingly and willfully falsifying or manufacturing scientific or educational data and representing the same to be the result of scientific or scholarly experiment or research; Knowingly furnishing false information to a university official relative to academic matters; Soliciting, aiding, abetting, concealing, or attempting conduct in violation of this code. Sanctions will be imposed for violations of this policy in accordance with the Student Conduct Code. A copy of the Important Information for Students, Faculty & Staff booklet can be obtained from the Office of the Vice Chancellor for Student Affairs, Mail code 4308, Southern Illinois University, Carbondale, IL 62901-4308.

Dental Hygiene Specific System: If the student is involved in any acts of academic dishonesty, they will be disciplined. The discipline action will be decided by the faculty for this course as well as the Program Director for Dental Hygiene. This action will also be documented in the students’ permanent file. The student will also sign a form that states they understand and agree with discipline.

ADA ACCOMMODATIONS: In keeping with the goal of the implementation of the Americans with Disabilities Act (ADA), all students for whom this act applies should notify the instructor immediately. If any student needs special services, please contact a faculty member or Disability Support Services at 453-5738. Peer tutors are also available; see Robert Broomfield, Academic Advisor for the School of Allied Health for details.
**EMERGENCY PROCEDURES:**
Southern Illinois University Carbondale is committed to providing a safe and healthy environment for study and work. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the SIUC Emergency Response Plan and Building Emergency Response Team (BERT) program. Emergency response information is available on posters in buildings on campus, available on the BERT’s website at www.bert.siu.edu, Department of Public Safety’s website www.dps.siu.edu (disaster drop down) and in the Emergency Response Guidelines pamphlet. Know how to respond to each type of emergency.

Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. **It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency.** The Building Emergency Response Team will provide assistance to your instructor in evacuating the building or sheltering within the facility.

**COURSE DESCRIPTION:**
The student will learn curriculum development, evaluation methods, theories of learning, and instructional strategies. Not for graduate credit. Lecture two hours. Must be concurrently enrolled in DH 401L, DH 441 and DH 441C. Prerequisites: DH 355 and 355C. Restricted to DH majors only and approval from School of Allied Health or the DH program.

**PROGRAM COMPETENCIES:**
C.1 Apply a professional code of ethics in all endeavors.
C.2 Adhere to state and federal laws, recommendations, and regulations in the provision of dental hygiene care.
C.3 Provide dental hygiene care to promote patient/client health and wellness using critical thinking and problem solving in the provision of evidence-based practice.
C.5 Assume responsibility for dental hygiene actions and care based on accepted scientific theories and research as well as the accepted standard of care.
C.6 Continuously perform self-assessment for life-long learning and professional growth.
C.9 Communicate effectively with individuals and groups from diverse populations both verbally and in writing.
C.10 Provide accurate, consistent, and complete documentation for assessment, diagnosis, planning implementation, and evaluation of dental hygiene services.
C.11 Provide care to all clients using an individualized approach that is humane, empathetic, and caring.
HP.2 Respect the goals, values, beliefs, and preferences of the patient/client while promoting optimal oral and general health.
HP.6 Evaluate and utilize methods to ensure the health and safety of the patient/client and the dental hygienist in the delivery of dental hygiene.
CM.1 Assess the oral health needs of the community and the quality and availability of resources and services.
PC.2 Use critical decision making skills to reach conclusions about the patient’s/client’s dental hygiene needs based on all available assessment data.
PC.3 Collaborate with the patient/client, and/or other health professionals, to formulate a comprehensive dental hygiene care plan that is patient/client-centered and based on current scientific evidence.
PC.5 Evaluate the effectiveness of the implemented clinical, preventive, and educational services and modify as needed.
PGD.1 Identify career options within health care, industry, education, and research and evaluate the feasibility of pursuing dental hygiene opportunities.
PGD.2 Develop practice management and marketing strategies to be used in the delivery of oral health care.
PGD.3 Access professional and social networks to pursue professional goals.

**COURSE OBJECTIVES:**
Upon completion of this course, the student will be able to:
1. Describe the steps in curriculum assessment, development and evaluation.
2. Discuss various theories of learning and learning styles.
3. Identify cognitive, psychomotor and affective behaviors.
4. Write educational aims and measurable performance objectives.
5. Prepare lesson plans and deliver educational programs in the classroom, clinic/lab and community settings.
6. Identify the concepts involved in cognitive, affective, and psychomotor skill training.
7. Discuss the concept of the faculty as role model and mentor.
8. Provide one-on-one and group instruction to students in laboratory and clinical settings.
9. Discuss basic legal issues involved in professional education.

**CONTENT OUTLINE:**

<table>
<thead>
<tr>
<th>Topic</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Educational Methodology</td>
<td>25%</td>
</tr>
<tr>
<td>Learning Theories &amp; Styles</td>
<td>10%</td>
</tr>
<tr>
<td>Cognitive, Affective, and Psychomotor Skill Development</td>
<td>40%</td>
</tr>
<tr>
<td>Communication Skills in Education</td>
<td>10%</td>
</tr>
<tr>
<td>ADEA DH Education Competencies</td>
<td>10%</td>
</tr>
<tr>
<td>Legal Issues in Professional Education</td>
<td>5%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

**TEXTBOOK:**
- Required readings will be assigned throughout the course.

**ATTENDANCE POLICY:**
Students are expected to attend all class and clinics/labs as scheduled. The student MUST inform the course instructor PRIOR to a class he/she intends to be absent. Failure to do so will result in a zero for the day. Any two (2) sessions missed, class AND/OR clinic will result in the lowering of ONE letter grade. If the student missed class due to health or emergency reasons, he/she must submit appropriate documentation as proof the absence was health/emergency related. Schedules for both lecture and lab along with planned activities are included.

**Expectations of Professionalism:** (Applies to lecture and clinic/lab sessions) Students are expected to
arrive to class/clinic/lab on time and prepared (assignments ready to hand in, readings accomplished, etc.). Late arrivals will receive a deduction of 1(one) point from the final point total. As stated in the attendance policy, students are expected to attend all class/clinic/labsessions. Do not wait until the last minute to consult with the instructor if you are having difficulty with the course or even a fellow classmate. Any missed quizzes or tests will not be made up unless an acceptable excuse is given along with accompanying documentation. The student is responsible for obtaining any missed course notes from a fellow classmate.

All work submitted for the course should be typewritten in MS Word (see applicable criteria for individual assignments), well-organized, and multiple pages stapled together, not torn corners, or paper-clipped. Students seen reading the newspaper, magazines, (dental or non-dental) texting, “Facebooking”, “Tweeting,” etc., or “napping” during class/clinic will be promptly dismissed from the classroom/clinic.

All pagers, cell phones, MP3 players, iPods™, or other electronic devices with the exception of those directly related to the well-being of the student MUST be turned off or silenced. If you must receive a phone call during class, please sit to the rear of the room nearest the door to make a quiet exit. This does not include calls from a patient to make or cancel an appointment. Excessive talking and chatter while the instructor or classmate has the “floor” is not only disrespectful, but also disruptive towards the accomplishment of the objectives---Please DO NOT DO IT.

Students are expected to dress appropriately for all class and clinic/lab sessions. Absolutely no jewelry or flip-flops will be worn during clinic/lab or rotations where direct patient contact occurs. (Adapted from: The Purposes of a Syllabus, Jay Parkes and Mary B. Harris)

Communications: I am available and will respond to your communications between the hours of 8am to 5pm Monday through Friday. I will not be checking my e-mails late in the evenings. I will not be checking my email or phone messages on a regular basis after 5pm nor over the weekends. Feel free to contact me in case of an emergency at my home number: 618-998-0770.

COURSE DELIVERY / METHODOLOGY:
Multiple methodologies are used to deliver course material: lecture/discussion, educational modules, modified problem-based learning, peer learning, web-based (Desire2Learn™) and printed media via handouts to supplement textbooks, as well as videos, and review of case studies. Whenever possible, class resources will be placed on Desire2Learn™ prior to the class session to allow students the option of printing them.

ONLINE CLASS or ASSIGNMENT: In the event of a class time needing to be cancelled, all materials and assignments will be posted on D2L. The student will be expected to review the online materials, do the activity and complete any assignment in lieu of attending the actual classroom lecture.

QUIZZES/ASSIGNMENTS: Two quizzes and one assignment will be given during the semester (see class schedule) worth 20 points each. The graded assignment will involve posting a 10 minute YouTube video of an educational presentation.

FINAL EXAM: Will be an applied lesson plan utilizing all the concepts learned throughout the semester (30pts).
INTERNATIONAL EDUCATION MODULE: You and your partner will participate in an international educational exchange with dental hygiene students at the University of Turku Applied Science in Turku, Finland. You will receive specific requirements and evaluation criteria early in the semester. The reflection is worth **10 points based on the Reflection Rubric**.

**COURSE GRADE:**

<table>
<thead>
<tr>
<th>Points</th>
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<tbody>
<tr>
<td>3 Quizzes/Assignments 3x 20 = 60</td>
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<tr>
<td>Final Exam                  30</td>
</tr>
<tr>
<td>International Education Module Reflection 10</td>
</tr>
</tbody>
</table>

**Total Points Possible:** 100

**GRADING SCALE:**

- 90 – 100 = A
- 80 – 89 = B
- 70 – 79 = C
- 60-69 = D
- 50-59 = F

Minimum passing grade for this course is a “C.” If a grade of “D” or “F” is earned, then the student must retake the course.

**TENTATIVE SCHEDULE:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>January 22, 2016</td>
<td>Chicago Boards</td>
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<tr>
<td>January 29, 2016</td>
<td>Modules 1, 2, &amp; 3 (Intro, Roles and Responsibilities, and Legal Issues)</td>
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<tr>
<td>February 5, 2016</td>
<td>Ms. Sherri Lukes, Associate Professor Emerita</td>
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<tr>
<td>February 12, 2016</td>
<td>Module 4.1 and 4.2 (Classroom Management and Environment)</td>
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<td>February 19, 2016</td>
<td>Give-Kids-A-Smile Day</td>
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<tr>
<td>February 26, 2016</td>
<td>Module 5 (Adult Learning/Androgogy)</td>
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<tr>
<td>March 4, 2016</td>
<td>Modules 6 &amp; 7 (Goals, Objectives and Lesson Plans)</td>
</tr>
<tr>
<td>March 11, 2016</td>
<td>Modules 8 &amp; 9 (Presentation Techniques and Communication Skills)</td>
</tr>
<tr>
<td>March 18, 2016</td>
<td>Spring Break</td>
</tr>
<tr>
<td>March 25, 2016</td>
<td>Modules 10 &amp; 11 (Thinking Skills and Facilitating)</td>
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<tr>
<td>April 1, 2016</td>
<td>Modules 12 &amp; 13 (Case Studies and Psychomotor Skills)</td>
</tr>
<tr>
<td>April 8, 2016</td>
<td>SIDHS Continuing Education</td>
</tr>
<tr>
<td>April 15, 2016</td>
<td>CDCA</td>
</tr>
<tr>
<td>April 22, 2016</td>
<td>CRDTS</td>
</tr>
<tr>
<td>April 29, 2016</td>
<td>Modules 14 &amp; 15 (Games, Evaluation, and Remediation)</td>
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<tr>
<td>May 6, 2016</td>
<td>Review, Catch-up, Course Evaluation</td>
</tr>
</tbody>
</table>

**Final Exam:** Final Exam: Wednesday, May 11, 2016,10:15-12:15
IMPORTANT DATES *
Semester Class Begin .......................................................... 01/19/2016
Last day to add a class (without instructor permission): ............. 01/14/2016
Last day to withdraw completely and receive a 100% refund: ........ 01/31/2016
Last day to drop a course using Self-Net ................................... 04/03/2016
Last day to file diploma application (for name to appear in Commencement program) .................................................. 02/12/2016
Final examinations: .............................................................. 06/09–06/13/2016
Note: For trackout, internet, and short course drop/add dates, visit Registrar’s Academic webpage. http://registrar.siu.edu/

SPRING SEMESTER HOLIDAYS
Martin Luther King, Jr. Birthday Holiday 01/18/2016
Spring Break 03/13–03/20 2016

WITHDRAWAL POLICY – Undergraduate only
Students who officially register for a session may not withdraw merely by the stopping of attendance. An official withdrawal form must be initiated by the student and processed by the University. For the proper procedures to follow when dropping courses and when withdrawing from the University, please visit http://registrar.siu.edu/catalog/undergraduatecatalog.html

INCOMPLETE POLICY – Undergraduate only
An INC is assigned when, for reasons beyond their control, students engaged in passing work fail to complete the course within the time period designated. INC must be changed to a completed grade within one semester following the term in which the course was taken, or graduation, whichever occurs first. Should the student fail to complete the course within the time period designated, that is, by no later than the end of the semester following the term in which the course was taken, or graduation, whichever occurs first, the incomplete will be converted to a grade of F and the grade will be computed in the student’s grade point average. For more information please visit: http://registrar.siu.edu/grades/incomplete.html

REPEAT POLICY
An undergraduate student may, for the purpose of raising a grade, enroll in a course with credit for no more than two times (two total enrollments) unless otherwise noted in the course description. For students receiving a letter grade of A, B, C, D, or F, the course repetition must occur at Southern Illinois University Carbondale. Only the most recent (last) grade will be calculated in the overall GPA and count toward hours earned. See full policy at: http://registrar.siu.edu/catalog/undergraduatecatalog.html

GRADUATE POLICIES
Graduate policies often vary from Undergraduate policies. To view the applicable policies for graduate students, please visit: http://gradschool.siu.edu/about-us/grad-catalog/inex.html

DISABILITY POLICY
Disability Support Services provides the required academic and programmatic support services to students with permanent and temporary disabilities. DSS provides centralized coordination and referral services. To utilize DSS services, students must come to the DSS to open cases. The process involves interviews, reviews of student-supplied documentation, and completion of Disability Accommodation Agreement. http://disabilityservices.siu.edu/

PLAGIARISM
Student Conduct Code: http://siu.edu/student_conduct_code/

MORRIS LIBRARY HOURS
http://www.lib.siu.edu/about

SAFETY AWARENESS FACTS AND EDUCATION
Title IX makes it clear that violence and harassment based on sex and gender is a Civil Rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, etc. If you or someone you know has been harassed or assaulted, you can find the appropriate resources here: http://safe.siu.edu

SALUKI CARES
The purpose of Saluki Cares is to develop, facilitate and coordinate a university-wide program of care and support for students in any type of distress—physical, emotional, financial, or personal. By working closely with faculty, staff, students and their families, SIU will continue to display a culture of care and demonstrates to our students and their families that they are an important part of the community. For Information on Saluki Cares: (618) 453-5714, or sincares@siu.edu. http://salukicares.siu.edu/index.html

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INCLUSIVE EXCELLENCE
SIU contains people from all walks of life, from many different cultures and sub-cultures, and representing all sorts of society, nationalities, ethnicities, lifeways, and affiliations. Learning from and working with people who differ is an important part of education as well an essential preparation for any career. For more information please visit: http://www.inclusiveexcellence.siu.edu/

LEARNING AND SUPPORT SERVICES
Help is within reach. Learning support services offers free tutoring on campus and math labs. To find more information please visit the Center for Learning and Support Services website:
Tutoring: http://tutoring.siu.edu/
Math Labs: http://math.siu.edu/courses/course-help.php
WRITING CENTER
The Writing Center offers free tutoring services to all SIU students and faculty. To find a Center or Schedule an appointment please visit http://wrs.siu.edu/

AFFIRMATIVE ACTION & EQUAL OPPORTUNITY
Our office’s main focus is to ensure that the university complies with federal and state equity policies and handles reporting and investigating of discrimination cases. For more information visit: http://diversity.siu.edu/

Additional Resources Available:
SALUKINET: https://salukinet.siu.edu/cp/home/displaylogin
ADVISMENT: http://advisement.siu.edu/
PROVOST & VICE CHANCELLOR: http://pvcaaa.siu.edu/
SIU ONLINE: http://online.siu.edu/

Spring 2016 RO Rendle